

SBSN ADVISORY NO. 11  
Series of 2022

**RE: ENHANCED HEALTH AND SAFETY PROTOCOL OF SBSN  
ONLINE CLASSES FOR AUGUST 15 – 19, 2022**

August 14, 2022

Our Dear Parents and Guardians,

Greetings.

After careful study and deliberation, St. Benedict School of Novaliches, Inc. shall be adopting stricter health and safety measures against the Covid-19 Virus, the Dengue Virus and all other possible airborne virus.

Therefore, SBSN has acted by establishing an Enhanced Health and Safety Protocol System (EHSPS), the implementation of which, shall be comprised of two (2) phases:

**ENHANCED HEALTH AND SAFETY PROTOCOL OF SBSN**

**PHASE 1: PROCUREMENT AND INSTALLATION OF ADDITIONAL HEALTH AND SAFETY EQUIPMENT AND HIRING OF ADDITIONAL HEALTH PERSONNEL**

In addition to its existing set-up which is currently in compliance with the minimum health and safety standards set by the Department of Health (DOH), SBSN has procured additional medical supplies, medical equipment, and other devices as additional measure to combat the effects of the Covid-19 Virus, the Dengue Virus and all other possible airborne virus.

As of this date, installation of these additional devices and equipment are ongoing. Therefore, upon completion, SBSN shall have the following set-up:

**1. Fully disinfected classrooms, offices, faculty rooms, comfort rooms, open areas and SBSN School Bus Services before the start of daily face to face classes**

A. Before and after class and office hours, SBSN shall be disinfecting all classrooms, offices, faculty rooms, comfort rooms, open areas and SBSN School Bus Services with the use of the following:

- a. Ultraviolet (UV) Disinfection Lamps
- b. Heavy Duty Fogging Machines using Anti-Covid / Anti-Dengue / Anti-Virus Solution
- c. Alcohol and other potent disinfectants

B. During class and office hours, all classrooms, faculty rooms, comfort rooms and offices shall be equipped with the following:

- a. Multiple Air Purifiers
- b. Infrared Thermometers
- c. Digital Thermometers
- d. Multiple Alcohol Dispensers

C. Multiple 2 in 1 Voice Automated Thermal Scanners with alcohol dispenser shall additionally be installed in strategic places and open areas of SBSN.

D. SBSN School Bus Services shall be equipped with the following:

- a. Multiple Air Purifiers
- b. Alcohol Sprayer
- c. Alcohol Dispenser
- d. Infrared thermometer

**2. SBSN shall be hiring additional health personnel, i.e., school nurses and other staff as may be deemed necessary to further enhance the health and medical support when needed, not only to our students but to all members of the SBSN community.**

Currently, SBSN health care services are being operated and supervised by a duly licensed Physician with the assistance of a duly licensed nurse and staff. However, as added measure to further improve SBSN's health care services and to improve the school's capability to address all health concerns, including but not limited to the Covid and Dengue Virus, it shall be hiring additional and duly qualified nurses / health personnel.

**PHASE 2: ESTABLISHMENT, DRY RUN (INTERNAL) AND ACTUAL IMPLEMENTATION OF ADDITIONAL AND STRICTER HEALTH AND SAFETY PROTOCOL IN SBSN**

1. Upon entering the school premises, everyone shall be enjoined to observe the following strictly and properly:
  - a. Social Distancing
  - b. Thermal Check
  - c. Alcohol Disinfection

In addition to the current security guards, SBSN shall be assigning additional marshals to ensure compliance of the above. SBSN reserves, the right to deny entrance to anyone who is caught either not observing the above or refusing to follow strict instructions in compliance with the above.

Parents and guardians will no longer be allowed to enter the school premises at all times, except for those with official school transaction with the offices, with the limitation that access will be given only during office hours.

2. Upon entering offices, faculty rooms, classrooms and comfort rooms, everyone shall be enjoined to observe the following strictly and properly:
  - a. Social Distancing
  - b. Thermal Check
  - c. Alcohol Disinfection

SBSN shall be assigning school marshals to continuously inspect all offices and classrooms to ensure compliance with the above. SBSN reserves the right to immediately send anyone home (includes students, teachers, and staff) who is caught either not observing the above or refusing to follow strict instructions in compliance with the above.

A full report on the incident shall be made and sent to all parents concerned. Meanwhile, all erring employees of SBSN shall be penalized and disciplined accordingly.

3. Upon boarding and after deboarding of SBSN school bus services, all riders shall be subjected to alcohol disinfection and temperature check by the back rider/driver assistant.

Should any student be found to have abnormal/high temperature upon boarding, SBSN shall reserve the right to disallow the student from proceeding. Denial of access shall immediately be made known to the Parent/Guardian present while showing proof of abnormal/high temperature.

Should any student be found to have abnormal/high temperature upon deboarding from the SBSN School Bus Service, he or she will immediately be sent to the SBSN isolation room for immediate observation and shall be sent home upon the recommendation of the SBSN School Physician / health personnel. A full report shall be sent to the parent/guardian concerned together with the appropriate advice.

4. SBSN shall be very strict and vigilant in monitoring the temperature of all students, teachers, and staff. Hence, the following shall be observed:
  - a. Students, temperatures will be checked during recess, lunch and dismissal by the teacher assigned.

Should any student be found to have abnormal/high temperature during class hours, he or she will immediately be sent to the SBSN isolation room for immediate observation and shall be sent home upon the

recommendation of the SBSN School Physician / health personnel. A full report shall be sent to the parent/guardian concerned.

Should any student be found to have abnormal/high temperature during dismissal, he or she will immediately be sent to the SBSN isolation room for immediate observation by the SBSN School Physician and shall be sent home thereafter. A full report shall be sent to the parent/guardian concerned together with the appropriate advice.

- b. Teachers and staff of SBSN shall likewise subject themselves to temperature check during breaktime, lunch and dismissal. A school marshal shall be designated to oversee strict compliance.

Should any teacher or staff be found to have abnormal/high temperature during class and office hours, he or she will immediately be sent to the SBSN isolation room for immediate observation and shall be sent home upon the recommendation of the SBSN School Physician / health personnel. A full report shall be made on the matter for proper documentation.

Should any teacher and staff be found to have abnormal/high temperature after dismissal/office hours, he or she will immediately be sent to the SBSN isolation room for immediate observation by the SBSN School Physician and shall be sent home thereafter. A full report shall be made for proper documentation.

5. SBSN school canteen shall continue to be closed. Students, Teachers and Staff shall be required to bring their own food for recess and lunch. Nobody will be allowed to buy food from outside, once entry has been made within the school premises. Teachers and staff are likewise not allowed to go out of the premises of SBSN during class/office hours.

However, employees, who, by the nature of their duties, are required to leave the premises of SBSN, shall be allowed to do so, but subject to strict observance of health protocols and checking upon re-entry of school premises.

All erring employees of SBSN shall be penalized and disciplined accordingly.

6. The use of the comfort room during class/office hours shall be highly discouraged. As much as possible, everyone should minimize leaving their offices and classrooms. The use of the comfort room should only be during recess / break time and lunch time and with strict observance of social distancing and health protocol.

If, however, it is highly necessary to go to the comfort room during class hours, teachers shall ensure that it shall limit permission to one student at a time.

Offices shall likewise adopt a practice of one personnel at a time when going to the comfort room.

At all times, Marshalls shall be inspecting the school premises to make sure everyone is following health and safety protocols.

SBSN shall be conducting its “internal dry run” demonstrating observance of the above enhanced health and safety protocol. Videos and pictures will be posted in SBSN’s official website and Facebook page for everyone’s reference and guidance.

## **ONLINE CLASSES AND CLASS SCHEDULE**

To enable SBSN to fully complete and put in place Phase 1 and Phase 2 of its Enhanced Health and Safety Protocol, it shall continue to hold online classes for August 15-19, 2022. This will also give time for everybody to familiarize themselves with the above additional health protocols which shall immediately take effect upon resumption of face to face classes.

SBSN shall be following the same online class schedule observed last week. However, it is continuously studying ways to improve the class schedule given the current circumstances brought about by the Covid virus. SBSN shall immediately advise everyone should there be any changes.

## **THE BEST DEFENSE AGAINST THE COVID VIRUS IS SELF CARE**

Despite all health and safety protocols, we acknowledge that there is no 100% guarantee that we will not be inflicted with the Covid virus, Dengue Virus, and all other airborne viruses. We can only do so much by observing faithful and strict compliance with these protocols.

Moreover, apart from these health protocols, the best defense against these viruses is self-care. Apart from the vaccinations made available to us by the government, it is highly encouraged that we take good care of our health by eating nutritious food and having a balanced diet, taking duly accredited vitamins and supplements, and getting sufficient exercise.

SBSN is doing the best it can to protect the SBSN community and fight this health crisis. However, it cannot succeed by doing it alone. We need everyone's understanding, consideration and cooperation. Together let us face this challenge head on. Hopefully we prevail for in working together, our chances of success are stronger.

We will keep everyone updated for any developments. In the meantime, please stay healthy and stay safe.

GOD BLESS US ALL.

ATTY. JOSE MARIE E. FABELLA  
Chairman of the Board